GDS CV Manager Update - Release Notes 15/09/2022)

GDS CV Manager - Update 15/09/2022

- Fixed postcode lookup not obeying the "Address to upper case" setting.
- Improved ClearAccept integration to allow cancelling of payment from within GDS.

GDS CV Manager - Update 31/08/2022

- Updated postcode lookup service to ensure data is more up to date on a regular basis.
- SMS and VRM credits can now be purchased directly in GDS.

GDS CV Manager - Update 15/06/2022

- Fixed some UI layout issues.
- Fixed an issue where VHC templates may not correctly sync with eVHC app.
- Fixed an issue where reminder labels were not displaying on jobsheets and invoices.

GDS CV Manager - Update 12/04/2022

- Jobsheets attached to a vehicle will now be listed on the vehicle record screen.
- Updates to support a new eVHC feature for taking and sharing vehicle photos with customers in an upcoming app update
- Improvements to eVHC syncing.

GDS CV Manager - Update 06/01/2022

• Fixed issue with Add Parts to Sales when part column is blank

GDS CV Manager - Update 22/11/2021

- Fixed an issue with MOT and Tax lookup where dates returned could be incorrect if the vehicle reg match a date format used by DVLA e.g. FEB 2021
- Postcode lookup will now notify if its database is out of date.
- Purchase invoices can now be searched for using 'Our Ref' on the document finder screen.
- Updated graph screen to ask which printer you want to use rather than using system default.
- Updates to superseding, it will now search for the newest superseded part e.g. A superseded by B superseded by C, when adding A system will update to C
- Nominal reports will now correctly filter by branch/department code which will be displayed on the report.
- Added a Ultra Low Emission Zone (ULEZ) Compliant checkbox to vehicle record which will be displayed on jobsheets and invoices.

GDS CV Manager - Update 21/07/2021

- Improved syncing process for eVHC.
- Fixed some issue with GaragePay sync messages not being removed.
- Fixed parts import setting cost to 0 if the column was not provided in the CSV.
- Emailing multiple invoices from the customer record screen will now send all invoices in a single email instead of an email per invoice.

GDS CV Manager - Update 07/07/2021

• Improved messaging when syncing with GaragePay and eVHC services

- Customer records now have a new tab called "Emails" which will allow you to specify an email address for each document type. If none is set or it is not a valid email it will revert to the main email on record.
- Added a new option under the Reminders dropdown called "Send Statements" this tool will allow you to mass send customer statements via email

GDS CV Manager - Updated 20/05/2021

- Added support for ClearAccept payment terminals in addition to Paymentsense, the original Paymentsense settings tab is now labelled "Payment Terminal"
- GDS is excited to announce a major update to our market leading platform: introducing our own fully integrated in-house payments acceptance solution GaragePay! No additional licence cost for GDS customers. View the GaragePay demo here https://demo.garagepay.com/ and choose the Register / Sign Up button to start using it.

GDS CV Manager - Updated 19/03/2021

- If the setting "Mobile No. is Numeric Only (no letters allowed)" is enabled you will now be able to enter + to allow for +353 1234 123456 or +44 1234 123456
- A system setting has been added to allow/prevent editing of vehicle notes on bookings
- A system setting has been added to labour line to be ignored from markups
- Statement Reports will now have 'Show Unpaid Only' checked by default and will remember the
 previous setting if changed.

GDS CV Manager - Updated 10/12/2020

- Calendar view on bookings diary can now be filtered.
- Update subject heading when email a document to include the type and ID number e.g. "Your Invoice is attached (Invoice 12345)", the attached file will also be named Invoice_12345
- Added integration tools for Xero, Quickbooks and Sage Business Cloud Accounting, Please contact support to activate these tools.
- Improved Xero CSV export.

GDS CV Manager - Updated 9th July 2020

- Improved SageLink syncing processes.
- Added ability to cancel bookings. For more information please visit our support pages. (https://gdshelp.co.uk/guides/how-to-cancel-a-booking-in-gds)
- Suppliers can be assigned to jobsheet details lines, this can be enabled via system settings on the "Sale Documents" tab and checking the "Show Supplier column on Jobsheets" checkbox.
- Tax Due will now update on jobsheets when performing a Tax and MOT lookup, this will then be saved back to the vehicle record.
- Attachments linked with Bookings will now be displayed in the attachments tab of associated vehicles.
- Extended vehicle information can now be saved to vehicle records, which can be updated via the VRM tool.

GDS CV Manager - Updated 2nd June 2020

Added support for new HMRC MTD updates

GDS CV Manager - Updated 29th May 2020

- An update has been made to the Reminder Date updater tool to allow for a date range and a rollback feature to undo previous changes.
- Updated booking hours when using mechanic on lines. The booking hours section will now list all

mechanics associated to the booking for each day. This will allow you to better manage your mechanics time.

• Mobile Number can now be made visible on all customer document lists. Jobsheets, Invoices etc.

GDS CV Manager - Updated 16th April 2020

- Improved some error messages that could cause some confusion.
- Emailing VHC's will now auto populate the from field with the customers email address.

GDS CV Manager - Updated 15th April 2020

• Fixed an issue where machine on local connection was reporting as remote conneciton and incorrectly posting a message that remote connections were not allowed.

GDS CV Manager - Updated 14th April 2020

- Added the ability to mass update vehicle reminder dates, more information is available on our support pages.
- (https://gdshelp.co.uk/guides/covid19-mot-extension)
- Fixed an issue where suppliers email address would not be automatically entered when emailing Purchase Orders.
- Improvements to remote connection to better handle dynamic IP addresses
- Improved stock control on bookings if parts get allocated to a booking via the 'Order Parts' tool
- VAT reports now allow you to choose date method giving you access to more detailed reports, if the date is different to the one used to do your VAT Return a warning message will appear.
- Improved archived document filter to allow filtering by status.
- Improvements to prevent out of maintenance messages when not out of maintenance.

GDS CV Manager - Updated 2nd April 2020

SageLink updates to improve sage data transfer process

GDS CV Manager - Updated 19th March 2020

General bug fixes and performance improvements

We have made some updates to MTD to comply with HMRC Fraud Prevention policies.

Online Calendar syncing with Google and Outlook is now available to all customers with a current support agreement, more information is available on our support pages. (https://gdshelp.co.uk/guides/online-calendar-integration)

GDS CV Manager - Updated 17th February 2020

General bug fixes and performance improvements

Credit Limit

Customers can now have a Credit Limit assigned to their account, once this limit is exceeded a notification will popup when viewing the customers record or when creating a sales invoice for that customer, this popup can be disabled via the systems settings by unchecking "Display warning when Credit Limit is exceeded" on the "Customers" tab.

GDS CV Manager - Updated 18th December 2019

General bug fixes and performance improvements

New feature to allow customising the columns which are displayed on Grids

A new feature has been added which allows users of the system to configure which columns are displayed or hidden on the data grids.

e.g. on the Vehicles List, you can choose to show or hide Customer Mobile Number, Address, Engine No, Vehicle Colour and many other options

To use this feature, just right click on the grey heading row at the top of the grid to display the Select Grid Columns screen.

Tick to set a column to be shown, and untick to set the column to be hidden, and then click OK to save the settings.

Most screens in the system support this new customising functionality. This facility can improve the speed at which you can access information in the system, and it will enhance any customised reporting you might do when exporting grids to Excel via the Excel spreadsheet export feature.

The customising grids feature can be switched off by setting a user permission, if access to this feature needs to be limited.

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GDS CV Manager - Updated 21st November 2019

General bug fixes and performance improvements

Improved data grid export to export directly to a native Excel xls or xlsx file which can be opened in excel or open office

Added an additional calendar view for bookings that is separate to planner bookings.

GDS CV Manager - Updated 21th October 2019

General Bug fixes and performance improvements

GDS CV Manager - Updates 23rd July 2019

General Bug fixes and performance improvements.

GDS CV Manager - Updates 11th June 2019

General Bug fixes and performance improvements.

The ability to Export and Print has been added to jobsheet, invoice and estimate lists. If you have the vehicles sales module the lists on all four tabs will also be exportable. The Export option will allow you to export the list to a CSV text file.

If GDS loses connection to the server it will attempt to reconnect if this is not possible it will log you out of the system. Upon logging in after a disconnect GDS will attempt to restore any windows that had been closed. unfortunatly due to the nature of the Edit mode data entered before losing connection may be lost.

GDS CV Manager - Updates 20th May 2019

General Bug fixes and performance improvements.

The ability to Export and Print has been added to jobsheet, invoice and estimate lists. If you have the vehicles sales module the lists on all four tabs will also be exportable. The Export option will allow you to export the list to a CSV text file.

If GDS loses connection to the server it will attempt to reconnect if this is not possible it will log you out of the system. Upon logging in after a disconnect GDS will attempt to restore any windows that had been closed. unfortunatly due to the nature of the Edit mode data entered before losing connection may be lost.

GDS CV Manager - Updates 6th March 2019

General bug fixes and performance improvements.

After a prolonged sign off period form HMRC our Making Tax Digital (MTD) implementation has been released with this update.

Creating new parts from a Purchase Order or Purchase Invoice will now correctly take the details of the assigned supplier if one has been assigned before creating the part.

We have fixed an issue when added additional part to a purchase invoice that has been generated from a purchase order.

GDS CV Manager - Updates 04th February 2019

General bug fixes and performance improvements

The categories list screen has been improved to allow you to display reminders for each vehicle. These columns can be turned on and off via the system setting screen on the reminders tab. The column names will be change depending on the currently selected vehicle and the category which it is a part of.

GDS CV Manager - Updates 18th January 2019

General bug fixes and performance improvements.

Improved GDS backup facility to take more snapshots.

Updated Marketing Module to make better use of GDPR and Optly communication rules.

Fixed an issue where AudatexLink would fail to connect.

Fixed an issue creating job cards in SmartView when converting from a booking to jobsheet.

GDS CV Manager - Updates 28th November 2018

A system setting has been added to disable the "booking converted" warning when editing a booking.

A user setting has been added to hide customer details on screen to help improve GDPR compliance.

VMS Software has updated their Optly Platform. The updates include a new Marketing tool which if enabled on your Optly account will allow GDS to be able to sync basic vehicle data including Reg, Make, Model and the six follow up dates. These can then be used as filter options within the Optly Marketing tool

With the trend moving towards using newer security protocols, GDS has been updated and test to allow use of the most recent versions of the TLS (Transport Layer Security) security protocol allowing GDS to operate on servers where TLS version 1.1+ are enforced allowing GDS to run while still maintaining PCI DSS compliance (which some credit card companies require).

GDS CV Manager - Updates 1st October 2018

Along with general bug fixes and performance improvements this version comes with a new feature allowing you to select specific lines from an estimate and create a jobsheet or invoice from those lines.

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When on the grid of an open Estimate a new button will appear in the toolbar

Upon clicking this button the page will change displaying a new column with tick boxes allowing you to select the lines you want to be copied across to the new document. Ticking a section header will select all items under that heading, right clicking on the column will display a popup menu with the option to select all lines or clear the current selection.

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With the control box which appears in the bottom right you can choose whether the document will be a jobsheet or an invoice, see how many lines have been selected and the total value of those lines.

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GDS CV Manager - Updates 24th September 2018

A warning will now be displayed when editing a Booking that has been converted to either a Jobsheet or an Invoice.

Right clicking on a column when viewing Customer, Vehicle or Parts lists you will now be given option to copy the value to the clipboard.

Customer records have a new tab added labelled "Statement" this tab will show a 12 month break down of invoice totals and outstanding balance with the option to print off as a report.

When bringing parts in via Goods Received the parts will correctly be allocated to any parts that are marked as required.

EReminders has been improved to handle SMS or Emails which GDS was unable to send, these will now be highlighted in red and continue to send the rest of the list.

GDS CV Manager - Updates 10th September 2018

Due to a bug in a recent Windows 10 update GDS client systems are no longer able to remotely trigger the Secure Cash Drawer. This update will fix this issue please ensure all system are up to date.

Please visit https://www.gds.co.uk/cash-drawer-module/ for more information on our Secure Cash Drawer Module.

GDS CV Manager - Updates 20th August 2018

This update includes some general bug fixes and improvements.

Some additional user permissions have been added to provide more control over what additional user can do. These include individual permissions for creating credit notes for sales and purchases as well as a new permission for editing estimates.

Paymentsense can now be used from the Sales Ledger allowing you to take a single payment to pay off multiple invoices.

SmartView Electronic T-Card system by VMS Software Ltd has been integrated with GDS to allow for

automatic sending of Jobsheets to SmartView. Please see www.vms.co.uk for more details on the SmartVew system

GDS CV Manager - Updates 16th July 2018

GDS has moved to new premises.

Our new address: Garage Data Systems Ltd Armstrong House Flemingate Beverley HU17 0NW

GDS CV Manager - Updates 4th July 2018

This update includes some changes to the Reminders list print out to include opt in details for Post and Phone.

Job / Booking details panel on Jobsheets and Invoices is now responding to window resizing again, a new button has been included to allow you to give the box a little more horizontal space if required.

GDS CV Manager - Updates 26th June 2018

This update sees some improvements to data cleansing, and a fix for an issue which could prevent a customer from being cleansed, it is recommended that you re-run the data cleanse.

This update sees some new data cleansing tools for mass consenting customers that you have already received consent details for and finding and fixing customer references that are no longer compatable with Sage 2018.

Some new user permissions have been added to allow for better control over who can and cannot send emails and SMS messages from within GDS.

Some new labels have been added to jobsheet, invoice, booking, SMS and emailing screens to easily identify if a customer has accepted consent.

GDS will now sync with Optly at more regular intervals to help ensure customer preferences are up to date.

There have also been some general bug fixes and performance improvements.

GDS CV Manager - Updates 16th May 2018

With the new **General Data Protection Regulation** (GDPR) becoming law later this month we have added some new features to the system.

Data Cleanse

There is now a new data cleanse facility. Part of GDPR is not keeping personal data longer than necessary. The cleanse facility will allow you to remove the customer's personal data from documents of customers you have not seen for a long time.

There is now a Customer Data Cleanse button on the customer screen.

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Display the customers with no activity in a period, you can choose to keep the data of certain customers by ticking the box. Once the data is cleansed it will remove all personal data from the customer record and associated documents. The system will retain the customer reference number so you can re-create the customer if they return in the future and you have their written consent to do so.

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Customer Record

The system now has settings to disable sending communications to customers until consent to do so is obtained.

Some extra tick boxes have been added to the customer record,

Customer Comms Requested – Consent from the customer has been requested.

Customer has Opted In – You have written consent from the customer to hold and process their data. **Inactive Customer Account**



The system has a new warning symbol on the reminders to show consent has not been obtained from the customer and therefore you should not send communications to them.

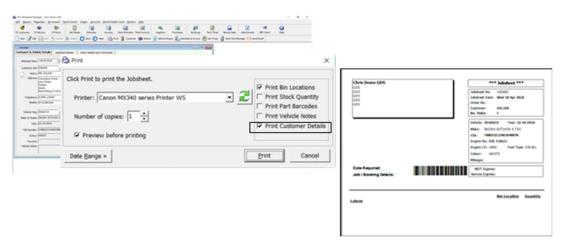
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Reminders

When processing reminders the system will only show the customers with the Opted in box ticked. There is a tick box to display the customers that are due a reminder but you have not opted in as yet.



<u>JobSheets</u> When printing a jobsheet there is now an option not to print the customer's personal details.



System Settings

In the system settings- GDS> Configuration Settings > GDS System Settings there is a new tab GDPR / Data Protection.

There is an editable Data Processing / Opt in statement that be printed on a jobsheet to obtain consent to processing the personal data and communicating with a customer.

There are also setting to switch off any off these updates. (Not recommended if you wish to be compliant with the GDPR law)

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Online Backup

GDPR means you need a secure way of backing up and storing personal data, for those of you who are not aware we offer a secure, heavily encrypted daily online backup service for our customers. For more information please speak to a member of our help team.

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Customers using the Optly GDPR Compliance Platform (Optly.com)

With GDPR being complex and covering more than just getting consent we as a company are using and recommending the Optly platform to help become and remain compliant with GDPR.

New Communications tab

For those customers using Optly there is a new tab on the customer record. This is integrated with Optly and will update if anything changes on the Optly platform. Example, if you are using the Opt in service on Optly and your customer Opts in or amends their details your GDS system will be automatically updated.

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DVLA Tax and MOT lookup

Due to some issues with the DVLA Tax and MOT lookup we have made the decision to provide access to the gov.uk website until we can find a permanent solution, the system will still be able to extract the dates displayed and place them in the relevant fields.

NOTE: There are some issues when extracting the dates when Internet Explorer 8 is installed, Internet Explorer 8 is no longer supported and updating to Internet Explorer 11 is recommended.

GDS Paymentsense Integration

Paymentsense Integration within GDS.

Paymentsense is Europe's largest merchant services provider. GDS has recently partnered with Paymentsense to provide an integrated payments system within the GDS system and to secure our customers with better card processing fee's than they are likely receiving with their current card terminal provider.

Please see our Blog post on our website for more information:

https://www.gds.co.uk/2018/04/09/gds-enter-into-partnership-with-paymentsense/

Case Study:

We worked with our long-standing customer this morning, William Street Motor Services in Cleethorpes. By switching them to Paymentsense we have secured them a saving of approximately £360 per year, and we have sent them £100 rebate from their annual support & updates cost which they recently renewed. We pass our best wishes to Chris and Sue there, and we look forward to helping more customers save money by switching in the future.

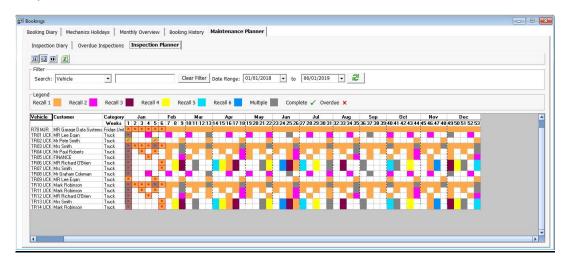
GDS CV Manager - Updates 12th February 2018

This update includes general bug fixes and performance improvements.

In this update we have improved the SMS message template tool to allow you to make better use of the new SMS system allowing for larger SMS messages.

A new system setting has been added which will now allow you to turn off the new duplicate VIN/Chassis number check which was added in the previous update

A new view has been added to the Inspection planner which will allow you to view services by week for the year.



GDS CV Manager - Updates 22nd December 2017

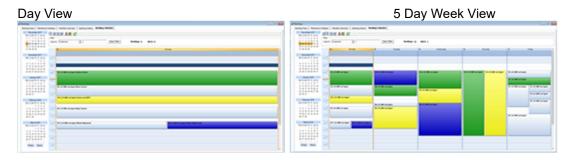
This update includes a bug fix which was causing vehicle sales invoices to be incorrectly marked as paid, and crediting surcharges now obeys the customer no VAT flag, there have been a few minor updates to display additional information on screens that have been a popular request.

- Reminder dates are now visible at the end of the bookings grid.
- Column sorting has been added to the Sales/Purchase Ledger so that you can now sort the data in those grids.
- Invoice payment screen will now inform you of any money that the customer has available on account in the "Available" box.
- There is a warning when saving a vehicle that will inform you if the VIN/Chassis number already exists on your system.
- Mileage warning on jobsheets can now be turned off individually from sales invoices.
- Fleet number is now displayed on the booking screen.

GDS CV Manager - Updates 15th November 2017

Fixed issues that were reported from update 326.

The system now has the functionality to allow you to create and maintain your bookings from a calendar that can be split into days, weeks, months, job type and technician. The bookings are colour coded based on your 'Booking Settings' that will ensure the bookings are easily identifiable. Please see the examples below of this new feature.



Week View

Month View

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The system now has a new 'Inspection Planner' feature that can quickly identify if an inspection is complete or overdue. We have also added extra functionality that will allow the planner to be export to Excel quickly and efficiently.

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GDS CV Manager - Updates 18th August 2017

Fixed some issues that have been reported.

New - Support for an upcoming Online Booking System release has been added these will activate when the Online Booking System has been released and installed.

Car Sales invoice print outs now display an Outstanding value along with the option to print out payments that have already been made.

The redundant stock report will now inform you of the value of the redundant stock.

Document list auto refresh has been improved to prevent you from losing any selections you have made while still refreshing the list with new items.

GDS CV Manager - Updates 22nd June 2017

An issue had been identified that could cause the categories to become out of sync and would not match up with the vehicles correctly, this has now been resolved.

The system has a new feature which allows you to create 4 additional custom Nominal Groups, under system settings there is a new tab called "Nominal Groups" which will allow you to customise the additional nominal group labels and turn them on or off.

Below you can enable upto 4 additional nominal groups, the labels of which can be customised for your needs.

| Nominal Group 1: | Group1 | Enabled |
|------------------|--------|---------|
| Nominal Group 2: | Group2 | Enabled |
| Nominal Group 3: | Group3 | Enabled |
| Nominal Group 4: | Group4 | Enabled |

Once these have been set up you will be able to assign nominal codes to these new groups. These will then appear in the Fleet Report as a new breakdown. If you chose to disable a custom nominal group at a later date any nominal in that group will appear under Other when doing reports.

Vehicle Make/Model

The system can now save new make and model information automatically to be used in the dropdowns for future use and will be stored in GDS -> Configuration Settings -> Vehicle Settings -> Makes and Models Editor

GDS CV Manager - Updates 12th May 2017

The system has now been updated to resolve an issue with a recent update to the DVLA Tax and MOT lookup service. As a result there is now an additional step which requires you to confirm the vehicle you are looking for as shown in the image below.

| Ta | and MOT values will not be | e updated, Reco | and needs to be in Edit mode. |
|----|---------------------------------------|-----------------------------|-------------------------------|
| | Is this the vehi | cle you ar | e looking for? |
| | Registration number Make Colour | AB12 CDE TOYOTA BLACK | ○ Yes ○ No Continue |
| | | Start Again | |

After this the system will work as before.

GDS CV Manager - Updates 8th May 2017

The system had an issue where deleting blank rows on purchase invoices could cause GDS to close unexpectedly, this has now been resolved.

The system now has an improved Xero export to help avoid issue with blank rows being imported in to Xero which was stopping some users from submitting draft invoices for approval.

GDS CV Manager - Updates 26th April 2017

The system had an issue in Sage Link that would cause Foreign Currency errors for our customers whose main currency is not Pounds Sterling, this has now been resolved.

The system had an error in Repair Times which could cause the software to close unexpectedly, this has now been resolved.

GDS CV Manager - Updates 3rd April 2017

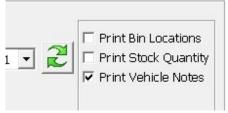
This version includes bug fixes and performance improvements along with a much need SMS text upgrade.

SMS Upgrade

With this new update we will be increasing the minimum text message size from 160 characters to 918, this should bring the system in line with more current technology that support multi message systems. Longer message cost more to send so to aid this we have added additional helper text that will let you know how much the SMS text message is going to cost in credits before you send it out, this includes sending SMS reminders where the system will notify you how many credits it will cost to send out all your messages and whether you will have enough before you send them. Due to this system using more credits we have made the decision to reduce the cost of buy credits from us, these new prices can be found on the "check SMS Credit Balance" screen.

Vehicle Notes on Jobsheets

The system has a new system setting allow you to set whether to display vehicle notes on Jobsheets or not, this can be found in the system settings under "Printed Documents" -> "Print Vehicle note on Jobsheets", this can also be set at time of printing by checking the "Print Vehicle Notes" option on the print dialog.



Vehicle Notes can also be completely prevent from printing on the Jobsheet via the vehicle record by checking the Prevent Vehicle Notes on Jobsheet option under the Notes box on the Vehicle record.



Under Selling Your Self

The system has a new feature that was released in the last update but was lost at the bottom of the update notes.

Some of you may have noticed that on your invoices the rate column may go yellow.

| Quantity | Cost | Rate | |
|----------|------|------|--|
| 1.00 | 2.40 | 1.00 | |
| | | | |

This was designed to highlight when you are selling a part or charging labour at or below your cost rate,

this can be safely ignored, it is there just to let you know that you are undercharging.

This is can be turned off in system settings under "Stock Control / Parts" -> "Check Sell Price > Lowest Cost"

GDS CV Manager - Updates 10th March 2017

This version fixes an issue where stock levels where reading blank when the part had no movements out, this update also fixes an issue where the selected supplier on the stock management screen was not being passed to the purchase order.

GDS CV Manager - Updates 6th March 2017

This version includes various bug fixes and performance improvements including an issue that cause the application to run out of memory when GDS contains 10000+ parts. We have also add some new features including a Min Max option for Stock Parts, some improvements to the Stock Management screen and a re-work of the surcharge search tool.

Stock Management

We have made some improvements to the Stock Management screen these include improving the data displayed and adding a view all option to view parts required for jobs and stock at the same time, we have also improved the order creation from this screen so that ordering in parts for stock will correctly take in to account those parts that are required for jobs and ensure that they are allocated in the order.

Min Max Option for Stock Parts

We have now added the ability to change the stock parts system to use a Minimum and Maximum stock level rather than re-order level and re-order quantity, this change has been flowed in to reorder reports and the stock management screen which will list parts that are below the maximum and highlight those that are below the minimum.

Parts Movement Out

We have made a change to the movements out section on the parts screen that will now allow you to right click a part that is required and allocate it to a movement in if there are movements in available to assign to, otherwise you would be required to buy the part in still.

| | | | 🕄 Select TEST PART Batches | | <u>24</u> 27 | |
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| | | | 👔 Select Batch(es) to us | e from the list | below. | |
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| Date | Status | Issued By | 14 CreditNote 15 CreditNote | | 4 | |
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New Report Updates

We have made a few changes to some of the reports in the system and also add some new reports. We have added a Redundant stock report under "Reports" -> "Stock Parts" -> "Redundant Stock Report" this will allow you to view parts that are on stock but have not been sold in a time period that you specify. Some accounts reports have a new checkbox option which when checked will include Internal invoices in the reports, this has been added to most accounts reports. The Planner Due In Report has been updated to include the ability to filter by Customer. We have also added a system setting allowing you to adjust the profit calculation to either be a markup calculation (default) or margin calculation, this can be set via the

system setting under "Labour Rate" -> "Calculate profit as Margin"

Surcharge Search

We have made some modifications to the Surcharge search tool the menu option has been re-named to better describe what it does and is now labelled as "Find Outstanding Surcharges" with this new revision you are now able to credit back multiple surcharges in one go, the system will recognise if multiple surcharges are on a single invoice and create a single credit for them, NOTE an individual credit note will be created per invoice.

To credit surcharges you can now simply enter the amount you wish to credit in the "Qty To Credit" column and press the "Create Credit" button, this will create a credit note for all rows that have a value in the "Qty To Credit" column.

| Document No Invoice Detail: | | Customer: T Include Completed | _ | lear | |
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| 29196 | 27/09/2016 | TEST PART - Surcharge | 1.00 | 0.00 | |
| 29173 | 16/08/2016 | TEST PART - Surcharge | 1.00 | 0.00 | |

Other Updates

- When a default discount has been added to an Invoice Section Heading / Menu Job the discount will now correctly be applied to all lines associated to that section heading once added to the invoice or jobsheet, the discount will not be calculated on the section heading screen itself.
- We have added the ability to save notes to Purchase Orders and Returns these are not printed anywhere and are just for your records.
- When adding parts to an invoice the system will now warn you if the Rate is less than or equal to the price you purchased the part for. This is controlled by the system setting under "Stock Control / Parts" -> "Check Sell Price > Lowest Cost"
- Additional Line / Surcharges can now be exported/imported using the Part import/export tool.
- · Invoice Section Text / Menu Items are now included in the parts dropdown list.
- Each invoice now has the ability to set whether it is "On Hold" or not directly from the invoice screen rather than changing it later on the invoice list screen.
- Surcharges on parts now have the ability to be included in the Stock Valuation Report by checking the new checkbox on the part labelled "Include in Stock Valuation"
- We have fixed an issue where some tech times reports would open a sales invoice instead of the jobsheet when double clicking the jobsheet id.

GDS CV Manager - Updates 16th January 2017

We have added a few bug fixes identified in the last release.

GDS CV Manager - Updates 3rd January 2017

Along with the below this update includes some bug fixes and performance improvements

- We have fixed an issue where the registration and manufacture dates would not appear when then category screen is first loaded.
- SMS/Email reminders will now be correctly removed if the Vehicle is deleted from the system.
- We have adjusted the size of the PX note added to payments to fit into Sage's details box due to size restrictions in Sage.
- When selecting printer profile the system will no longer forget this when using the print preview option
- When scanning parts to a Jobsheet or Invoice will now correctly populate the newly created row below with the document default info.
- We have fixed an issue when performing a stock adjustment when creating a new part, the part will now be saved for the adjustment is processed then return you back in to edit mode so that no information is lost.
- *(Enhanced Stock Only)* We have added the ability set a fixed Nett/Rate value via the Discount Matrix, this will force the Rate of the part to be set to this regardless of markups or discounts.
- *(Enhanced Stock Only)* We have updated the Surcharge finder under Stock Control to better see which surcharges have been refunded, unfortunately we have not been able to retro actively link previously refunded surcharges in to the new layout, these may still be listed as outstanding.
- (Vehicle Sales Only) We have fixed an issue in vehicles sales where changing the customer during conversion from an Order to an Invoice could cause deposits to double up, this will no longer be the case, in order to combat this Payments on account that are Vehicle Deposit will not go to sage until it has been applied to the invoice as this was also causing issues as the system cannot remove payments once sent to sage.

GDS CV Manager - Updates 28th November 2016

- Fixed an issue where word warp on grids would jump to the wrong column if the columns had been rearranged.
- Added the ability to refresh document lists and set an auto refresh timer, this can be activated via the system settings screen under Document Lists -> Show Refresh on Sales Lists.
- When adding stock via stock adjustment screen the cost price will auto fill based on the current cost form the primary supplier.
- We have added the ability to double click lines in movements in to open the related purchase invoice or sales credit note.
- We have added branch filtering to the purchase invoice list screen.

GDS CV Manager - Updates 18th November 2016

Some bug fixes and UI improvements.

We have fixed an issue which would sometimes occur in certain circumstances if departments/branches is on, multi branch stock is off and a purchase order was generated by site B and received by site A.

We have fixed an issue that would occur if an unrelated category was being edited at the same time as a Jobsheet/Invoice causing the saving of the Jobsheet/Invoice to display an error and not save until the category being edited had been saved.

GDS CV Manager - Updates 11th November 2016

We have fixed an issue which would sometimes occur when adding parts to documents.

GDS CV Manager - Updates 7th November 2016

We have fixed an issue that caused a crash when setting the Duration on a booking and an issue where

part descriptions were not loading correctly on Purchase orders and Returns.

GDS CV Manager - Updates 3rd November 2016

We added some improvements to the additional line / surcharge on parts so that you can now specify a Nominal and VAT code to the extra line that gets added, we have also ensured that the quantity of the additional line matches the quantity of the parent part when added to the invoice.

GDS CV Manager - Updates 31st October 2016

This update fixes a few issues highlighted in the previous update. These include but are not limited to, Rates reverting to cost values, Printer selection options not carrying over correctly to the preview window, issues opening archived purchase invoices.

GDS CV Manager - Updates 25th October 2016

This update contains several bug fixes and performance improvements. We have also added a few new features to improve Parts management including Discount Matrix, Supersession and Alternative parts, and the ability to add an additional line to an invoice when using a part.

We have fixed an issue where some windows would close even if the "Keep Open" checkbox was ticked.

We have fixed an issue where description text was not wrapping to the next line if started in the middle of the invoice details.

Parts will now auto complete on Booking Parts and Labour screen.

Discount Matrix - requires enhanced stock

We have added the ability to create a discount matrix which will allow you to assign an array of discounts and/or markups to a customer or group of customers based part used, part supplier or part category.

To setup a discount matrix navigate to the Discount Matrix tool under Accounts Settings.

🗱 GDS Workshop Manager - GDS David

| Accounts Settings Customer Settings Tech Times Settings Vehicle Settings Booking Status Types Vehicle Sales Status Types Mechanics and Sales Advisers | • • • | Accountants and VAT Report Settings Nominal Codes Payment Methods VAT Codes and Rates Discount Matrix |
|---|--|---|
| Mechanics and Sales Advisers Stock Part Categories Document Status Types | | |
| | 5 | |
| | Document Status Types Users and Passwords Company Name/Address Details | Document Status Types Users and Passwords Company Name/Address Details |

When selecting this option you will be presented with a list of current discount matrices to add a new one

simply click New on the menu bar at the top of the screen and you will be presented with the Discount Matrix window, in here you can set the Supplier, Part or Category that will trigger the discount or markup, then you can set the percentage increase/decrease and set the type to either Discount or Markup, to use this column the Markup column needs to be enabled on sales documents.

| GDS System Settings -> | > Labour Rates -> | Show Sales I | Doc Markup % column |
|------------------------|-------------------|--------------|---------------------|
|------------------------|-------------------|--------------|---------------------|

| | Description | | |
|---------|-----------------|--|--|
| Group A | Group A | | |
| Group B | Group B | | |
| Group C | Group C | | |
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|---|--------------|-----------|-----------|-----------|----------|
| | Description: | iroup A | | | |
| | Supplier | Part | Category | Percent % | |
| • | | TEST PART | | | Discount |
| | TES001 | | | 10. | scount |
| | | | Batteries | 50.M | arkup |
| ĸ | | | | | |
| | | | | | |

(Discount Matrix List)

(Discount Matrix Details)

Once your Discount Matrix has been created and saved you can then assign it to one or more Customers by opening the customer record and setting the discount matrix dropdown to the Discount Matrix you want them to have.

| Customers | | | | | | - | |
|----------------------------------|-------------------------------------|-----------------------------------|------------------------|-------------------|--------------------------------|--|-------------------------|
| Customer i | Ref: 017817 | | | Ĩ | Main Details Other | - Finance Labour Ra | ste: |
| Name: First Name: Address: | Mr Grah | am Coleman :s | y o | | Addresses Notes Payments | Credit Ten | ns: 0 Days r On Stor |
| Telephone: Work Phone: | Newent F Gloucestershire | arts Sales Price Discount N | C | rts Disc Code: | | 100000000000000000000000000000000000000 | Parts Disc Code: |
| Contact Name: E-Mail: | Note: You can separate mul | uple email addr | esses with a senscolor | ω | | Reminder Met 「Send SMS 「Send Email | Text Message |
| Associated Veh | icles Sales History | Estimates | Booking History | Related Purchases | SMS Text Message | s Emails Att | achments |
| Vehicle 734AUT | Make and Model JAGUAR XE BASE MO | CC 2.0 LTR 1 | VIN 31 SAJAB4AN9GAS | Engine | Next Service Due | Next MOT Due | Notes |
| | | | | | | | |

After applying a discount matrix to a customer, from then onwards when creating an invoice/jobsheet/estimate/parts invoice using that customer and adding a part, if that part meets any of the options set in the Discount Matrix then the Discount or Markup will be applied to that part for that customer.

Alternative Parts - requires enhanced stock

We have now added the ability to set Alternative parts to a part record, an alternative part can be set to supersede which will warn you when adding that part that it has been superseded. To add alternative parts to a part simply open a Part record and select the Alternative tab.

Once these have been set when adding a part to an invoice/jobsheet/estimate/parts invoice you will see a new tab at the bottom listing all the alternative parts specified in the list. If one of the alternative parts is set to supersede the current part a popup message will notify you that it has been superseded and ask if you would like to use this part instead, you have the option to switch to the alternative part or ignore and keep the selected part. The alternative Parts tab will then automatically display showing alternative parts for the selected part. Part highlighted RED in this area are parts that have been set to supersede the selected part. To use any of the alternative parts you can simply double click the part in the list you want to use and it will replace the part currently selected.

| | /ehicle Deta | als Invoice I | Jeraits Other | Details and Comments | | | | | | | INCV | v Invoic |
|---------------|--------------|--|---|---|--|-------------|-------------|-------------|----------------------------|-----------|-----------|-------------|
| Part /Code | Nominal | Description | | | | Mechanic | Quantity | Markup | % Rate | DiscE% | VAI | Nett |
| | | Labour | | | | | | | | | | |
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Additional Line / Surcharge on Parts - requires enhanced stock

You are now able to set some additional information to be applied to an invoice when using that particular part, this can be used if there are any additional charges which may be involved with the part these can be added here, for example if you have an Exchange and Surcharge Policy the surcharge can be set here. If set any details specified here will automatically be added to the invoice after adding the part.

| | art Ref Code : n Description : | | ⊢ lter a T | mis ⊏ ^{Or} st | mit Part from ook Reports So k | Last Sale: d (in last year): [| |
|----|-----------------------------------|------------|-----------------------|------------------------|--------------------------------------|-----------------------------------|----------------------|
| | A | | 2 Supplie | | 1 | 1 | |
| | Supplier | Name | Supplier Part Code | | Purchase VAT Code | Purchase Nominal Code | Primary Supplier |
| | None | | | 1.50 | T1 | 5000 | <u>ज</u> |
| | AUT001 | AUTOPARTS | | 8.00 | T1 | 5000 | Г |
| | ales Details | | | 7 | | how Margin | Standard |
| 33 | | rice: 2.50 | VAT Code: T1 | . | (F8) to s hal: [4001 | how Margin | Standard Advanced |
| U | Nett Sell F | 001): 1.00 | | usive Ca | tegory: | | a second second |
| Û | Nett Sell F | | | usive Ca | hal: [4001 | | Advanced |

To refund any surcharges applied we have added an easy way to do this. Under Stock Control there is a new option labelled "Surcharge" you can then search for surcharges then simply highlight the ones you want to refund, right click and select create credit note. One credit note will be created for each individual invoice number.

| Stock Management | 1000 | 🗱 Surcharge Finder 🖂 🖂 |
|---------------------------------------|--|--|
| Purchase Orders, Receipts and Returns | | Enter one or more search criteria, select document types to search and click Search |
| Goods Received | | Document No: Customer: Clear |
| Stock Categories | | Invoice Details Search |
| Global Changes | | To find Text or Part Code in a line on a document e.g Clutch or VFL196 |
| Zero Negative Stock | | |
| Stock Parts Reports | | Search Results - 5 documents found. |
| Import Parts File | | |
| Export Parts File | | |
| Carry out Stock Take | | |
| Export Purchase Orders | - | |
| Surcharges | | |
| | Goods Received Goods Received Global Changes Zero Negative Stock Stock Parts Reports Import Parts File Export Parts File Carry out Stock Take Export Purchase Orders | Purchase Orders, Receipts and Returns Goods Received Stock Categories Global Changes Zero Negative Stock Stock Parts Reports Import Parts File Export Parts File Carry out Stock Take Export Purchase Orders |

GDS CV Manager - Updates 27th July 2016

We have added an option to allow the addition of an authorise column to Check Sheets and also the ability to right click any of the 4 status columns and select Check All to tick all the boxes at once.

We have added some additional user permission to restrict users from creating/editing check sheet templates and from being able to check the Authorise column if enabled on a Check Sheet.

| User Permissions - Manager | | 🕮 User Permissions - Manager | | | |
|-----------------------------------|------------------------|--|---|--|--|
| ain User Permissions Minor User P | ermissions Module | Main User Permissions Minor User Permissions Module Permission | | | |
| 🔽 Create Credit Notes | Create Sales and Pur | I Perform VRM Lookups | Allow access to VRM Lookup facility | | |
| 🔽 Edit Invoices | Edit Invoices or Jobsł | ✓ Create Sage Posting Files | Create Sage Import files for new transac | | |
| 🔽 Adjust Stock Quantities | Manually adjust Stock | C Override Job Time Logs | User can override start/stop times on Job | | |
| View Cost Prices | User can View Cost P | View Stock Vehicle Cost Prices | User can View Cost Prices / SIV on Stock | | |
| 🔽 View Cost Prices on Parts | User can View C | ✓ Delete Vehicle Stock | User can delete Vehicle Stock records | | |
| View Turnover Figure | User can View the Tu | 🔽 Change Branch Tabs | User can view documents for different Br | | |
| ✓ Delete Documents | User can Delete Jobs | 🔽 Open the Till Drawer | User can open the Till Drawer on Demand | | |
| 🔽 Export/Print Grids | User can export or pr | 🔽 Create Check Sheet Templates | User can Create and Edit Check Sheet Te | | |
| ✓ Process Reminders | User can process Vel | -Document Attachments Module | | | |
| View Document Details | User can View the De | Create New Attachments | Attach new documents to records in the s | | |
| Can Authorise Check Sheets | User can check the a | View Attachments | View documents which are attached to re- | | |

On the edit check sheet template screen there are some additional options to enable/disable some columns. "Hide Follow Up Column" will hide the follow up column, "Show Authorise Column" will so the Authorise column which can only be checked by user who have the "Can Authorise Check Sheets" permission.

| |) Column e Column | Enabled? Is Trailer? |
|--------|----------------------|-------------------------|
| TeTuro | | |

When the "Show Authorise Column" option is enabled on the checksheet template this will display an extra column as shown below, when checked, permissions allowing, the line will highlight blue for quick reference that the line has been Authorised.

| Item Fitted Price | Authorised |
|-------------------|------------|
| 0.00 | V |
| 0.00 | Γ |
| | |

GDS CV Manager - Updates 18th July 2016

We have made some general performance improvements and bug fixes.

We have corrected a parts import issue where importing make and not model would overwrite model with blank data, or engine and notes fields if one was left out of the imported CSV. Make, model, engine and notes are now separate options.

We have made some improvements to the Xero export to improve purchase invoice cost calculations when more decimal places are required, to help prevent "The document total does not equal the sum of the lines" error in the Xero import.

GDS CV Manager - Updates 15th June 2016

Due to popular demand we have added a Daybook Breakdown report with Profit, this can be used when the "Show Profit on Daybook" system setting is enabled under the "Labour Rates" tab and then selecting "Show Sales Invoice Breakdown" when running the report.

GDS CV Manager - Updates 9th June 2016

We have fixed an issue where long vehicle names were causing loading issues.

GDS CV Manager - Updates 1st June 2016

Jobsheets

We have fixed an issue where printing jobsheets would sometimes produce an error that the total number of characters had been exceeded.

<u>Returns</u>

We have fixed an issue where editing a parts return would not allow you to save if it had caused the stock to reach 0 and if the check for zero stock is enabled.

GDS CV Manager - Updates 16th May 2016

DVLA Tax and MOT lookup

We have made some improvements when using this tool for new vehicles less than 3 years old. The system will now attempt to estimate when the first MOT will be due and calculates this based on the first registered date + 3 years. When editing a vehicle the lookup tool will now automatically fill in the relevant fields after closing the window when the lookup has been successful.

SageLink

A SageLink update has been released to support Sages ability to store nominal codes between 4 and 8 digits.

GDS CV Manager - Updates 28th January 2016

Zero Stock/Parts on Returns

Due to demand we have added in code to prevent parts with zero stock form being added to a Return or Purchase Invoice Credit Note. This will pop up a message notifying you that the part/item you are trying to return is not available in your current stock. We have also added the ability to turn this feature off in the system settings under the "Stock Control / Parts" tab and checking the "Allow zero stock on returns..." box, shown below.

| You need to click | c Edit on th | e Toolbar above | e to allow any | settings to b | e adjusted. Branc | h: A Bi | ranch 1 | 6 |
|--|---------------|---|------------------|-------------------------|--|--|--|-----------|
| Labour Rates Numb | ering Acc | ounts Settings 0 | ther Settings | Other Settings | 2 Sales Documents | Document Lists | Purchase Invoices | Customers |
| inted Documents R | eminders | E-Reminders Co | mmunication [| Printers Stock | Control / Parts Veh | icle Stock Book | Audatex Import | 5 - 55M |
| Default Stock Parts S | ales / Purch | ase Codes | | | New Stock Parts | | | |
| Sales Nominal: | 4001 . | Parts | | Apply to | Initial Re-Ord | er Level: 1.00 | Default UOI: | 1.00 |
| Sales VAT Code: | T1 . | Standard Rate | | existing Stock Parts | Initial Re-Order (| Quantity: 0.00 | | |
| Purchase Nominal: | 5000 . | Parts for Resa | le | Apply to | Sell Price Descrip | tions | | |
| urchase VAT Code: | T1 . | Standard Rate | | existing Stock Parts | Sell Price 1: | Sell Price | | |
| □ Ignore Parts Nom Will use the Nominal | | dding Parts onto S he Document Section | | ts | Sell Price 2: Sell Price 3: Se | | | |
| ☐ Hide Cost Price Ir Press [F8] to | | | | | Sell Price 4: | | | |
| Suppliers Part Co | de is based | on Stock Part Cod | le (on new par | ts) | □ Use Rates | Popup Menu on S | Gales screens | |
| □ No Parts Dropdov | vn List on Ir | voice entry grids e | etc. | | | s multiple prices set, ck the Sell Price fron | you can use a popup a popup menu | |
| Right Click for Dri | illdown on F | arts List 🔽 🔽 Che | eck Sell Price > | Lowest Cost | Enhanced Stock Co | ontrol | | |
| 🔽 Ignore spaces in | Part Ref wh | en generating Bar | codes | | Use Enhanced | | Additional Module which require activation. | may |
| yre Settings and Tyre | | | | 1 | Allow Negativ | e Stock Quantity | Multi Branch Stock | |
| ✓ Print EC Tyre Gra | iprine i | Allow zero stock or nvoices | n returns & pur | chase credit | | ders, Goods Reciept tock batches in and | , Stock Take and maintai parts out. | ns |

Vehicles

We have added some new fields to the vehicle information screen, Date of Registration and Date of Manufacture, the Date of Manufacture has replaced the Year of Manufacture field and all previous year data will be ported across to the new field, unfortunately as Date of Registration is a new field it will be blank for all vehicles added before this update.

| ehicles | | | | | | |
|-----------------------|--------------------|-------------------|---------------|--------------------|---|----|
| | | Tax and MOT | Main Details | Recall / Reminders | | 1 |
| Vehicle Reg No: | <u>V</u> RM Lookup | Expiry Dates | Sales Details | Next Service Due: | | |
| | Toyota 👻 | Plate No: | Codes | Next MOT Due: | | - |
| | | | _ Notes | 6 Month Service: | • | - |
| Model: | Landcruiser | CC: 4000 | | Recall 4: | × | 1. |
| Date of Registration: | Date of Manufa | cture: 01/01/1987 | | Recall 5: | • |]_ |
| Gross Weight: | Engir | ne No: | | Recall 6: | × |]. |

GDS CV Manager - Updates 18th January 2016

General bug fixes and performance improvements.

Payments On Account

We have added the ability to save Payment to a customers account, these can be for deposits or a payment/retainer for future works. These can be added directly to a customers record.

To add a payment to a customers account, navigate to their record, there is a new tab (1.) labelled Payments, here will be a list of all payments added to the account along with how much is available to spend an options to add payments to the account (2.)

| | | | No rec | ords to <mark>display</mark> | | |
|----------------|----------------------------|---------------|---------------|------------------------------|-----------------------|--|
| Vehicle | Make and Model | CC V | /IN | Engine | Next Servic | ce Due Next MOT Due Notes |
| sociated Vehi | icles Sales History Es | timates Boc | king History | Related Purchases | | Reminder Methods ☐ Send SMS Text Message ☐ Send Email ☑ Send Letter |
| ID | Amount Used | Availabk | Method | Notes | | Parts Sales Price: Parts Disc Code: |
| Available Fund | | | dd Payment to | | 1. Notes Payments | Credit Terms: 0 Days |
| Customer R | ef: DAT001 | 2. | | | Main Details Other | Labour Rate: 0.00 Turnover: 0.00 |

Pressing the "Add Payment to Account..." button (2. above) will display the below add payment window allowing you add a payment to the account.

| Payment Date: | 20/11/2015 👻 | |
|---------------|--------------|--|
| Amount Paid: | | |
| | | |
| Method: | Maestro | |
| | Maestro | |

Right clicking on a payment will provide you with some additional options such as printing a receipt for the payment, Refund all or a portion of a payment or removing a payment by zeroing off a payment.

These payments can then be used to pay off invoices, to pay off an invoice add a payment in the usual way and select Payment On Account as the payment method, you will then be presented with the below window to choose which payments to use to pay off the invoice. You can select more than one payment by holding down "CTRL" and click on a payment.

| Invoice | No: | 02915 | 54 | | | |
|----------------------|-----|------------|---|--|--------------|--|
| Customer | | | | Garade Data Systems | | |
| Payment C | R | avactoria. | ment to use | o use from the list below | | |
| Payment | | ID | Available Funds | | | |
| Outstan | • | 32 | 500 | | | |
| Date Pa ▶ 13/01/2 | A | | t to Pay: 153.27 53.27 is still need | Payments Total: 0. ded. Use Payment(s) | 00 Cancel | |

GDS CV Manager - Updates 30th October 2015

CV Categories

We have added the ability to customise the input fields visible on your categories pages. You can add, edit and remove Categories as before but with the added option to turn on and off certain options by clicking the Category Options button shown below.

| 🐞 GDS Co | ommerci | ial Vehicle Ma | nager - Evalua | tion Version | | | | | |
|----------------------|---------|--------------------|-------------------|---------------|-----------------|----------|----------------------|----------------|------------|
| <u>G</u> DS <u>B</u> | eports | Re <u>m</u> inders | <u>D</u> ocuments | Stock Control | Gra <u>p</u> hs | Accounts | Vehicle Health Check | <u>W</u> indow | <u>H</u> e |
| F2 Custo | mers F3 | Categories | F4 Stock | Job Sheets | Estimates | s Invoi | | Rupplie | rs |
| Nev | v 📝 | Edit 📊 Sa | ve 🖄 Canc | el 💥 Delete | G Back | k 🕑 Ne | xt 👸 Category O | ptions | |

GDS CV Manager - Updates 7th October 2015

<u>Updates to VOSA Vehicle/Trailer Check Sheets</u> VOSA Check Sheets have been updated to accommodate Trailers, and Tyres/Brake wear values.

The option has been introduced to allow the check sheets to be signed off by Inspector by assigning each

Inspector with a personal PIN number which the system can recognise. A signature for each Mechanic or Inspector can also be scanned or loaded into the system

GDS CV Manager - Updates 15th September 2015

Document Attachments/Scanning

The Scanning procedure has been updated so that you can now scan several documents in succession, and have them combined into a single PDF document. This will facilitate easier storage and management of documents which are spread over several pages.

Payments Reports

The Payments Reports in the system now show a Net/VAT amount split for each payment reported.

Customer Fleet Report

A new report is available called Fleet Report which gives a breakdown of sales details for each customer. The menu option for this report is close to the bottom of the main Reports Menu. The report takes a Customer and Date Range as parameters and then details the Parts, Labour and Other costs for each vehicle that is associated with the specified customer.

For this report to work correctly, you will need to ensure that your Nominal Codes are configured correctly, and that each Nominal Code is in the correct grouping for Labour or Parts.

Job Status / Colour Coding

The Jobsheet Status and Colour Coding feature has now been expanded to also cover the sales document lists for Estimates, Invoices and Bookings.

Email Sending / BCC option

There is a new system setting in the GDS System Settings screen to allow you to have any emails sent from the system emailed to a second address which you may use internally to keep a track of all emails sent from the system. The Address is a BCC address which means that the recipients of the email will not see that it has been sent to another email address for archive and management purposes etc.

GDS CV Manager - Updates 6th August 2015

Booking Diary Screen

Filter options are now available on the Booking Diary list and on the Booking Diary History screen. You can choose which column you want to filter on and key in a search term to have the results filtered as the search term is being entered.

New Tax and MOT Expiry Date Lookup facility for UK registered vehicles

GDS now has the facility to lookup Tax and MOT Expiry Dates for UK registered vehicles. The data is sourced from the UK DVLA and DVSA databases. Any discrepancies which you are aware of should be reported to the DVLA (in case of Tax) or DVSA (in case of MOT). The data may not be accurate if recent changes have occurred with respect to the Tax or MOT status for a vehicle, for example if a vehicle was sold the previous day, then its tax may be in the process of being cancelled.

The Expiry Dates lookup facility can be accessed from the Bookings screen and the Vehicle details screen using the Tax and MOT Date Lookup button next to the Vehicle Reg box, and also from the GDS dropdown menu located on the top toolbar for lookups you may wish to carry out for vehicles which may not be in your GDS system.

Vehicle Tax and MOT Expiry Dates Lookup screen:



The lookup screen can be accessed from a new button located alongside the Vehicle Reg number in the Bookings screen and the Vehicle Details screen. There is also a menu location in GDS menu to access the DVLA Dates Lookup screen:

| GD! | 5 Workshop | p Manager - E | valuation Versi | on | | |
|---------|------------------------|------------------------------|-----------------|---------------|----------|------------|
| GDS | Reports | Reminders | Documents | Stock Control | Graghs | Accounts C |
| Co | onfiguratio | n Settings | , | | | 110 |
| 1. 1925 | stcode Loo | 25.0 | | ob Sheets | Estimate | s Invoices |
| 1 | M Vehicle | Sector Sector | | Delete | C Bac | k 🕄 Net |
| | a print a state of the | d MOT Dates & Service Scl | | | 0 | 0 |

News and Behind the scenes changes

There have been quite a few technical changes in our business that affect the workings of GDS on a day to day basis. These changes should have been transparent to you. We have formalised our link with a new VRM data supplier to allow us to have more redundancy on supplying of VRM Vehicle data.

Over the past few months we have migrated our online services (for VRM, SMS, Online Backups etc) over to a new server. The existing server was more than 9 years old and was definitely showing signs of wear and tear. We have migrated to a more modern setup that allows us to expand our processing capacity as required.

We are set to implement a facility to allow SMS and VRM Lookup credits to be purchased and paid for online via our website which should prevent any disruption you may have if you have been unable to purchase these outside of our normal office hours.

We have recently renewed our business partnership with Sage plc which allows us to continue as a fully subscribed Sage Developer and this means we can continue to supply and update the GDS SageLink product which will be able to link with Sage Accounts 2016 when it is made available by Sage later in the year.

GDS CV Manager - Updates 1st July 2015

Booking hours for bookings which span multiple days

An update to the Bookings screen now allows you to record work hours against each individual day for bookings which span multiple days.

Previously, you could only enter a single duration of hours regardless of how many days the booking was spread over.

Instead of a single Duration box, there is now a grid which has a row for each day in the booking range (the Due In Date to the Date Required date). You can enter the hours for each day individually to maintain better control over your available and used hours on a day by day basis.

The grid will allow you to scroll if there are more than 2 days to enter hours for, or you can use the dropdown arrow to expand the grid and view more rows at once.

Convert Multiple Bookings facility

The system now supports converting multiple bookings in a single operation (Bookings to Job Sheets or Bookings to Invoices).

You can highlight multiple rows on the Bookings Diary by holding down the Ctrl key on the keyboard as you click on each row. Holding the Ctrl key down means that a previously selected row will not be de-selected when the new row is selected.

When you click a Convert button then you will be asked to confirm that you wish to convert the selected documents.

Adjust Booking Dates

We have added a new facility to allow easy changing of the Booking Due In and Required Dates on Bookings when work has not been started. You may wish for example to update 3 booking records and change the Due In Date to be tomorrow, or on some other day in the near future.

To update one or more bookings, you can select multiple rows on the Booking Diary screen (using the Ctrl key as required), and then use the right click mouse button and choose Adjust Booking Dates from the popup menu.

Print Multiple Job Sheets/Invoices facility

The system now supports printing multiple Job Sheets or Invoices in a single operation.

You can highlight multiple rows on the Jobsheet or Invoice List screen by holding down the Ctrl key on the keyboard as you click on each row. Holding the Ctrl key down means that a previously selected row will not be de-selected when the new row is selected.

When you click the Print button the Print Dialog box will show and clicking Print will then print all of the selected documents.

SMS Text Messages

Work has been carried out to resolve the issue of the £ symbol not appearing on text messages sent from the system.

GDS CV Manager - Updates 23rd June 2015

Maintenance Updates

1. Customer Screen - Changing Customer Ref feature was not working correctly for Customer Bookings on the Booking Diary.

2. Email Reminders issue resolved - sending email reminders for MOT or Service after emailing an invoice to a customer could result in that invoice customer's email address showing on the reminders which were sent out to the customers for MOT and Service reminders. Emails were delivered correctly to all recipients, but the display name on the email was the email address of the customer who had the invoice emailed.

GDS CV Manager - Updates 19th May 2015

New Maintenance Planner

On the Categories screen, when editing the details for Trucks/Trailers etc, there is a new tab called Planner. On this tab, you can select the frequency for each Recall category (such as 6 weeks, 3 months etc), and have the system automatically create bookings for the next 24 months. Planner Bookings are showing on the Booking Diary alongside any manually created bookings. Planner Booking lines are shown in purple. When a Planner Booking is converted to a Jobsheet or Invoice, the Next Recall Date to which the booking relates is automatically incremented by the frequency that was configured on the Planner tab. The Next Recall Date can therefore still be used in any Recall Reminders that you may generate without you having to update the Next Recall Date manually.

There is a new report on the Reminders menu which will analyse the planner bookings to allow you to see what categories (vehicles/trailers etc) are due in for a specific period or recall type.

New Labour Hours Efficiency Report

A new report has been made available on the Reports/Mechanics & Advisers menu. The report works by comparing the time recorded against an invoice (via the Tech Times logging system, or via the Actual Duration field), and the labour hours entered onto the invoice. The system determines labour hours by references invoice lines with Nominal Codes that are specified as 'Labour' in the Nominal Codes configuration screen. The quantities for lines which have a Labour Nominal Code are then summed up to give Actual vs Billed Hours.

This is also shown as an efficiency percentage as follows:

If Actual Hours = 2 and Billed Hours = 2 then it would show as 100% efficient.

If Actual Hours = 4 and Billed Hours = 2 then it would show as 50% efficient.

If Actual Hours = 2 and Billed Hours = 4 then it would show as 200% efficient.

> Please click here to see the GDS Help Guide for the Labour Efficiency Report <

New Loan Vehicle Schedule

Vehicles can now be specified as being a Loan vehicle on the Category Details screen. Bookings can specify a loan vehicle to be used, and there is a Loan Vehicle Schedule available to see the Loan Vehicle bookings.

New VOSA Check Sheet Template on the Vehicle Health Check

A new VOSA check sheets feature has been added to the system, you can find this amongst the very top menu named "VOSA Check Sheets", this contains the ability to create and assign VOSA standard check sheets against your vehicles, you have the ability to mark each individual check item as either "Requires Attention", "N/A", "Serviceable" and "Not Checked", these check sheets will be stored electronically against the vehicles, and you can also print them to add any additional information such as rectification notes on the 2nd page.

You may have already been aware of the "Vehicle Health Check" module, the VOSA Check Sheet is essentially a new template added to this module to abide by VOSA standards, you still have the ability to create your own templates and check lists if needed.

Maintenance Update

Issue resolved on the Goods Received screen which would accept minus quantities in stock, and this would later cause stock level issues as stock items were added onto jobsheets or invoices. Minus quantities are now rejected on the Goods Received screen - any stock adjustments required should be carried out on the Parts screen.

GDS CV Manager - Updates 2nd February 2015

New User Permissions on the User Permissions screen to control access to functions.

- Hide the Turnover Figure on Customers.
- Control access to Graphs
- Hide Cost Prices on Parts screen

System Settings for New Sales Documents - Initial Input Field - Vehicle Reg can now be selected as initial input field option on new sales documents.

Maintenance Updates

Bookings - VAT Rate issue resolved where some lines were classified as Zero Rated even though the Code was set as T1 and there was a VAT Amount on the line.

Colour coding status on Jobsheets - issue identified and resolved, where when using a text colour of White (e.g if background colour was red), then the Printed tick box may look like a document was not

printed even though it was. This was because the tick was showing as white, when the tick box is also white.

GDS CV Manager - Updates 30th October 2014

Maintenance Updates

Attachments Module - it is now possible to email multiple attachments at once by highlighting several rows, and clicking on the Email Attachments button.

Emailing to Suppliers from within GDS - when emailing supplier related documents, the To... button now shows supplier email addresses which are recorded in the system. Previously the Too button only ever showed customer email addresses.

GDS CV Manager - Updates 20th October 2014

Stock Parts Import

The Stock Parts Import and Export routines have been extended to allow tyre ratings to be imported and exported.

Jobsheet List - Job Status

New system setting added to activate a new facility to allow a Jobsheet Status to be set for individual jobsheets. These could be Car on Site, Waiting for Parts, or Ready to be Delivered etc. Each status setting can also be colour coded if required, so that the line on the Jobsheet list will be in a colour of your choice depending on the Status assigned to the Jobsheet. Job Status can be enabled in GDS System Settings on the Document Lists tab. Once enabled, the status values can be configured from the Document Status Types menu option which will appear on the Configuration Settings menu.

Multiple Templates facility on the VHC Check Sheets Module.

You can now have up to 10 VHC templates configured in the system. On the Vehicle Health Check menu, there is an option for Health Check Templates. You can edit a template and tick the Enable checkbox to allow the template to be used. If multiple templates are enabled, then when a new check sheet is created, following the New button, a list of templates will be provided to allow you to choose the Check Sheet Template that should be used to create the Check Sheet.

Maintenance Update - Email Sending

The GDS email sending facilites have been updated to allow secure sending of email data when using your own email provider. Some email providers, such as Google Mail, required a secure connection to connect and send email. GDS was not able to do this until recently. The default configuration for GDS is to use our own freely provided email server, but there is now more option for you to use your own, and it can bring many benefits. The email settings can be updated in GDS System Settings on the Communications Tab.

For more information, please see our new GDS Guides web pages for a page on this change, and how to take advantage of the changes: www.gdshelp.co.uk/guides

GDS CV Manager - Updates 12th September 2014

GDS can now link with the Audatex Bodyshop Estimating System by offering the facility to import Audatex Estimate Files. Please contact our Helpdesk if you use Audatex and may be interested in this facility.

Barcode scanning has now been implemented on the Welcome Screen in GDS so that if you don't have any other document screens open, then if you scan a Jobsheet barcode, the system will open the relevant Jobsheet without the need for you to first open the Jobsheet List screen.

GDS CV Manager - Updates 30th July 2014

Maintenance Updates

Parts List

The parts list drilldown feature has a new option to show the Sales History for a Part. The sale may not necessarily be linked to a Vehicle. This drilldown includes the Invoice No and Customer ref. The Fitting History is designed to group by vehicle to show the overall quantity of a Part that has been fitted (sold) to the same vehicle over time.

Stock Control

An issue has been identified and resolved in the Enhanced Stock Control system whereby if a Purchase Order was received for items which were required for a Job, that if more items were entered on the Purchase Invoice than had been ordered, that all items would be allocated out to the job. e.g If 2 were required and ordered, but 10 received, then the Movements In would show 10 in/10 out, instead of 10 in/2 out.

GDS CV Manager - Updates 17th July 2014

Parts Lookup Screen

New right click menu options to drill down on a part and see the Supplier Details, Purchase History or Fitting History.

GDS CV Manager - Updates 13th June 2014

Maintenance Update

A Service History button has been added on the Categories screen so that you can view a report detailing the service history of the category/vehicle currently being viewed.

GDS CV Manager - Updates 9th June 2014

New Category Option for Refuse Truck.

A new tab is available on the Categories screen to store details related to Refuse Trucks.

GDS CV Manager - Updates 22nd April 2014

Purchase Order Locations Report

There is a new report for Purchase Orders which details the stock location of each item. This can be useful for large purchase orders, or when there is a large storage area for stock items.

Jobsheet List / System Setting

New System Setting to show the Booking Date Required on the Jobsheets List. If a Booking is converted to a Jobsheet, then the Date Required can be displayed. This option can be enabled on the System Settings (Document Lists) tab.

Purchase Document Finder

A new field has been added so that the Document Finder can now search for the Suppliers Invoice Reference.

GDS CV Manager - Updates 7th April 2014

Maintenance Update

- Default Unit of Issue setting on the Stock Control Tab in System Settings.
- Parts Import Location, Level and Supplier Ref are now ungrouped and so can be imported independently of each other.
- Return Notes when deleted, any Parts on the return note are readded back to stock.

GDS CV Manager - Updates 1st April 2014

Tech Times - Technician Working Hours Timesheet Entry

A new Timesheet Entry form has been added to the Tech Times module to allow batch entry of times worked for each Technician. This can sometimes be more suitable than the Start/Stop process throughtout the day as each job is started and finished.

The new entry form is available from the Tech Times screen using the Timesheet Entry context toolbar button.

A new report has also been added under the Reports/Tech Times menu called Weekly Timesheet Report which presents the Tech Times Timesheet Data in a new alternative format.

Maintenance Updates

- Customer Email Address following some requests, the 80 character limit on email addresses on Customer and Supplier records has been increased to 120 characters.
- Bookings the system now warns if you create a Booking where the Due In Date is in the past, or if the Required Date is prior to the Due In Date.
- Part Code parameter has been added to the Stock Filter screen so you can now specify a Part Code when gerenating Stock Parts Reports.
- New Sage Export System Setting to allow export of Internal Invoices for Sage.

GDS CV Manager - Updates 26th February 2014

Maintenance Update

Document Attachments made against Suppliers were not displayed on the suppliers record. Menu Jobs were limited to 24 lines, but this limit has now been increased to 49 lines. Issue resolved on the Service History Report Critera screen where the lookup button was not showing next to the Vehicle field, meaning Vehicle Reg No's had to be entered manually.

GDS CV Manager - Updates 19th November 2013

Purchase Orders List

Any part received orders are now shown in blue to help you keep track of outstanding orders. The Purchase Order printout now also shows how many items have been received against each line.

Emailing Invoices

There is a new system setting, which is set On by default to tell the system to ignore any Custom Header/Footer options when an Invoice is emailed. This means for example that you can use pre-printed stationary for printed invoices (when your name and address may not printed due to it existing on your headed paper), but when emailing invoices, the system will include your business name and address at the top of the invoice.

GDS CV Manager - Updates 30th September 2013

Purchase Orders

Option to enter a Fleet No on a Purchase Order. Purchase Order CSV Export facility now includes Header Line.

Category Hours Usage for Next Service Date

Category Hours Entry screen added to the system to allow you to record the weekly usage of plant or machinery and allow the system to calculate the next service date.

GDS CV Manager - Updates 2nd September 2013

Enhanced Stock Control Updates

Implementation of Purchase Returns. You can enter goods which are to be returned so that GDS can keep track of Credit Notes which are due to be received from the Supplier. Any goods entered for return are removed from stock.

Sales Credit Notes - any credit notes which are created will now see any stock items going into stock.

New Report - Customer Profile

A new report has been created which can be used as a marketing tool, and for customer record maintenance. The report shows the customer contact details to enable you to gather missing details as required (e.g. Mobile Phone Number or Email Address). Turnover for a selected date range is shown on the report, and any vehicles owned by the customer which have been invoiced in the selected period are also show, including the Next Service and Next MOT Due dates.

Marketing Module Updates

New option to run a Bottom (Least Spending) Customers campaign.

Top Customers and Bottom Customers campaigns can now specify to jump to a specific starting record. e.g to run a campaign to the Top Customers who are ranked 100-200 in the list, you can specify to select 100 customers, starting at record 101.

GDS CV Manager - Updates 5th July 2013

Email Screen and Document Attachments

GDS now has the facility to allow you to attach documents to email messages which are sent from, and recorded, within the system. If you use our Document Attachments Module to store scanned documents/photos etc against records, then you can also email the attached documents to a customer or supplier from the Document Attachments screen.

Tyre Ratings (EU requirement to provide Fuel Efficieny, Wet Grip and Noise data)

Tyre Ratings can now be set on jobsheet/invoice line items that aren't in the Stock Parts list. This can be useful if you sell tyres occasionally, but don't stock them, or maintain a stock parts list. To set the Tyre Ratings on a line, press the F10 key when on a document line to access the Item Notes dialog box. The Item Notes dialog window allows you to store comments and override VAT Amounts on a line by line basis.

Invoice and Stock Parts Maintenance grids

We have now introduced a Dropdown Parts list on the Parts column. A few customers had enquired about us adding this facility.

When Part Codes are typed in, a filter list will dropdown automatically, and items can be selected. To view the old stype Popup Window which shows a bit more information about each stock part item, then please press the F1 key as normal.

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|----------------|------------|-------------------|--|------------------|------------|-------|----------|-------|--------|-----|-----------|
| Part /Code | Nominal | Description | | | | Qu | antity | Rate | Disc£% | VAT | Nett |
| | | Labour | | | | | - | | | | |
| 5447258 | 4000 | | 111 | 2 | | | | 35.00 | | T1 | 0.00 |
| Part | | Description | | Stock Qty | Sell Price | | | | | | |
| 5447258 | | Bush | | 0.00 | 3.41 | | | | | | |
| 5447697 | | T/CABLE GAS | | 0.00 | 24.94 | | | | | | |
| 5447713 | | HOSE | l. | 0.00 | 43.04 | - | | | | | |
| 5447717 | | HOSE | | 0.00 | 38.12 | | | | | | |
| 5447733 | | HT SENSOR (RENAU | LT PART) | 0.00 | 0.00 | press | F1 | | | | |
| 5448005 | | BRAKE CABLE | | 0.00 | 121.23 | + De | slete | | | | |
| 5448013 | | BRAKE CABLE | | 0.00 | 103.66 | | | | | | |
| 5448152 | | HEAD G/SET (M15T) | | 0,00 | 0.00 - | 1 | | | | | |
| | | | To set Discount as an An To add Notes or Cost Pri Please note: Column widths can | ces to a line, p | ress F10 | | readings | | | | |

GDS CV Manager - Update 16th May 2013

Cancel Button!

A few customers have recently requested changes in this area and we have now devised a solution. The cancel button will now warn you prior to cancelling changes if it has detected more than 10 keystrokes, button clicks or menu job operations.

Bookings to Jobsheets

When a booking is converted to a Jobsheet, there is a new box on the josbeet screen which displays the Date Required (i.e Date/Time Vehicle is due to be collected or returned).

GDS SageLink Module

GDS SageLink updated - payments and receipts which are sent to sage will now include the Payment Method in the description. This may assist you in reconciling payments and bank statements etc.

Updates for new optional GDS Cash Drawer Module

We have been developing new optional module to manage the handing of cash payments, and change given. The module has the facility to record opening balances, handle movements of cash in and out of the till, and provide a till reconciliation report for a day or week. With this module, GDS can support the opening of a secure Cash Till Drawer at the time of payment.

GDS CV Manager - Update 29th April 2013

ICME Integration Update

You can now select multiple Service Schedules to add to Sales Documents. OEM Parts and Prices can now be selected and added to Sales Documents.

GDS CV Manager - Update 8th April 2013

Send Email button on Customer related screens

If the Email Sending option is specified in GDS System Settings, an Email button will now be displayed on the Customer, Jobsheet & Invoice, and Booking screens to give you the facility to email a customer from within GDS. This new facility works alongside the previous existing facility which allowed you to email documents to customers, such as statements or invoices.

Document Attachments Module

Document Attachments screen now supports Document Scanning and uploading into the document repository via a standard scanner which supports the TWAIN interface.

GDS CV Manager - Update 21st January 2013

Stock Control changes. Incorporation of Multi-Branch / Van Stock facilities.

New customer option to specify VAT Exempt - VAT will not be applied to any invoices produced for these customers.

GDS CV Manager - Update 10th October 2012

New email functionality added to the system. There are new buttons on the Report Preview screen for Saving and Emailing the current report. The Save button prompts you to save the report straight to a PDF File, and the Email button will allow you to search for an email address and write an email to email off the report that you are currently looking it. The report could be a customers statement, jobsheet, etc.

Car/LCV ICME Repair Times & Service Schedules lookup has been extended to include OEM Parts. You can download the latest GDS ICME database at www.gds.co.uk/icme

GDS CV Manager - Update 2nd August 2012

New Customer Notes indicator on Sales Documents and Bookings screens to indicate if Notes are present on a customers record. If Notes are present, the symobol will be highlighted in yellow. You can double click the Notes symbol to view the customer notes.

New - GDS Document Attachments Module released which allows you to add scanned documents, or PDF documents, images, Word documents etc to records in the system. You can make many attachments for any particular record such as a Customer, Vehicle, Jobsheet, Invoice etc. An Attachment Finder is also included to search for attachments at a later date.

A free fully working trial of this module is available.

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New optional column now available on the Jobsheet and Invoice Screens for Sales Markup%. You can turn this option on in GDS System Settings on the Labour Rates tab. When in use, the Sales Markup can calculate the Sell Price (Rate) from the Cost Price.

<u>New Report</u> - Aged Debtors Detailed report (on the Reports/Unpaid menu) which shows all overdue invoices with the invoice breakdown included so you can see at a glance what the overdue amount is for each customer, and what work or parts were supplied.

GDS CV Manager - Update May 2012

New - Online Backup Module released. A free trial is available so please call us to setup an account for you. Have your GDS database backed up automatically each day and the backup file securely uploaded and stored on our servers.

Sales Document Finder updates - The Customer and Vehicle search fields will now accept a Name (or Make/Model) as well as a Customer Code or a Vehicle Reg No. e.g you can enter Peugeot or 206 in the Vehicle field to limit the search to Peugeots only. The Sales Document Finder can be found on the Documents menu, or by pressing the F12 key.

New Print Part Codes option on the Print Invoice Dialog to toggle whether part codes are printed on an Invoice by Invoice basis. This can be used to override the default setting you have set in System Settings.

Estimate to Booking facility now retains the Estimate in the Old/Converted History Tab when previously the Estimate was not retained.

Parts record screen on Enhanced Stock Module has new box to display the stock quantity required or on order if the part has been sold but was not in stock. This works in conjunction with the negative stock quantity updated added in the last update, so if the quantity is minus 2 for example, you should expect to see 2 Required/Due.

Enhanced Stock Control now has the ability to show a negative stock quantity. Any items which are listed as being Required in the Stock Management screen will be deducted from the quantity shown in stock. This will allow you for example if you had Zero to sell 2 items, and the quantity would show minus 2, and then once you order or receive the items in, the quantity would go back to Zero. This option is On by default but can be turned off in GDS System Settings, Stock Control Tab.

New facility to print Barcodes - If you are using the Barcode Module there is Print button next to the Barcode on the Parts screen. GDS will load the Barcode into Windows Wordpad were it can can then be printed or copied/pasted into other documents.

New GDS System Setting to set the Mobile Number field to be numeric only. This option is in GDS System Settings on the Other Settings Tab. It can be useful to set this option to be On if you use GDS for sending Text Messages as it will ensure the number remains valid by not allowing users to type letters or names into the box.

Tech Times Job Logging / Barcoding. There is a new feature which allows you to be able to add parts onto a Jobsheet from the Tech Times screen via the keyboard or by using a Barcode Scanner. This can be useful if you have technicians in the workshop clocking onto Jobs as it provides a simple way for technicians to be able to record parts on a Jobsheet without accessing the Jobsheet screen.

Menu Jobs - Summarise option. This is a new Summary View option on Menu Jobs so that you can specify that a menu job should not print each detail line on an invoice, but just the heading line and a sub total.

New GDS Marketing Module which allows you to build marketing campaigns and target specific customers or vehicle owners based on certain criteria, such as specific Makes or Last known Mileage. You can run simple campaigns to all customers to offer Winter Checks for example, or a more specific campaign to Audi vehicle owners with a last known mileage between 95,000 and 100,000 to advise them

of a likely cambelt change which may be due.

You can target customers via SMS Text Messages, Emails or Printed Letters, and there is a simple word processor included which can be used to add text effects such a bold, italic and underline to the letters. Free trial of this module is available. You can load the program from the GDS menu in GDS CV Manager.

| - | Filtering 3. Results 4. Letter Templates 5. Pro | Cess Results |
|--|---|--|
| Customer Query Text — All Customers — Lapsed Customers | | Please select a Query to see the options that are available. |
| Recent Customers Top Customers | Welcome to GDS Marketing Mod | ule 🗾 |
| Vehicle Query Text All Vehicles Specifc Makes Based on Reminder | The GDS Marketing Module is a great way to ke customers, and generate more business. | |
| | Start a new Campaign Loa | d an existing Campaign |

GDS CV Manager - Update 12th September 2011

New System Settings

New settings added - "Customer Contact Details Mandatoy" on Customers Tab will not allow you to save a Customer record without a Name, Address or Phone Number. "Mileage Mandatory" on Sales Documents Tab will not allow an invoice to be saved or printed if it does not have a mileage entered.

New Enhanced Stock Module released.

GDS has always included a basic stock control system with many reports. Some customers have expressed an interest in a more comprehensive stock control system with Purchase Orders, Parts Movements/Audit Trail of Goods In and Out and Stock Take facilities. This Module is available free to trial and can be switched on on System Settings/Stock Control Tab.

GDS CV Manager - Update 1st September 2011

New update on Invoice/Jobsheet screens to allow discount by money amount. Previously GDS only supported line discount by a percentage. You can press F10 on a line to access this, or press Ctrl+D on the line to toggle the discount type by money amount, or percentage. Discounts by money amount will display in blue.

GDS SageLink Update - Different Bank Nominal Codes can be linked to each Payment Method when Posting Payments to Sage.

GDS CV Manager - Update 18th August 2011

New GDS SageLink Module

This update sees the introduction of the new optional GDS SageLink Module which can be used to provide an enhanced link if you use Sage Accounts alongside GDS. The GDS SageLink module allows GDS to communicate directly with Sage. This means GDS can now send Invoices and Payments over to Sage without the need to create CSV files and run an Export/Import routine. This will make for smoother transfers of data and any transfers between sage, or any problems, will be reported and logged in a more efficient manner.

A Free Trial of the GDS SageLink Module is available. Please call support on 0845 652 4461 for more details and to download and install a trial.

GDS CV Manager - Update 27th July 2011

New Barcode Scanning Module

This update sees the introduction of the optional GDS Barcode Scanning Module which can be used to operate the GDS Tech Times Job Hours Logging Module, and also used when scanning part codes in or out of GDS. 2 new Tech Times reports are available to print the Mechanics Barcode sheet, and Non Productive Jobs Barcode sheet. When the Barcode Module is activated, a Barcode will be printed onto Jobsheets which can then also be scanned by the system in Tech Times or the Document Finder. You can also store Barcodes against Stock Part records in the system and use a Barcode Scanner when entering parts onto Jobsheets/Invoices, or when looking up part records in the system. A Free Trial of the Barcode Module is available. The optional Barcode Module will include one free Barcode Scanner and GDS can supply additional barcode scanners if required.

GDS CV Manager - Update 20th May 2011

New Stock Valuation Report

GDS CV Manager - Update 18th October 2010

Updated details displayed in Categories List on Customers Screen

Parts List / Finder Screen

Search Facility updated so you can now search for multiple words which may appear at any position on the search field. e.g. BOSCH WIPER will find BOSCH 21" WIPER BLADE.

Top Stock Items Used report

A new report has been created to display the top stock items sold by category between a selcted invoice period. The report is on the Reports menu / Stock Parts sub menu.

GDS CV Manager - Update 8th September 2010

Job Types / Charge Types Maintenance Screen added

GDS CV Manager - Update 21st July 2010

Categories Screen

Updated with Fuel Type dropdown, Tacho Calibration Date, Work To Do on Next Service.